

Association of Professional Wireless Production Technologies e. V. (APWPT)

Articles of	Rules of Procedure
Association	Executive Board
Rules of Procedure	Rules of Procedure
Project Groups	For Elections

(decided March 25, 2021)

(not binding translation of the German original)

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§ 1 Name, registered office, fiscal year

- (1) The name of the association is "Association of Professional Wireless Production Technologies e. V." (German translation: Verband für professionelle drahtlose Veranstaltungs-Produktionstechnologien e. V.).
- (2) The registered office of the association is Berlin in Germany.
- (3) The fiscal year shall begins on January 1 and ends on Dezember 31 of a calendar year.
- (4) The association is recorded in the Register of Associations.

§ 2 Objective and functions of the association

- (1) The association promotes the efficient and demand-driven provision and use of production frequencies for professional event productions on an international level, as well as safeguarding such production frequencies for users in the long run.
- (2) In order to fulfil this objective, the association shall in particular provide suggestions and statements to policy-makers, legislators and standardisation committees and support general exchanges between manufacturers, users and other interested parties.
- (3) In particular, the purpose of the association is accomplished through:
 - Political activity on behalf of its members on a national, European and international level;
 - Safeguarding member interests as regards the public, bodies of legislature and the executive authorities, as well as institutions and organisations which counsel these bodies (in legal, technical and/or financial matters);
 - Providing information to the public and involving the association in political decision-making processes;
 - Taking up and participating in activities of national groups by providing motivation, support and/or information on such activities;
 - Involving the association in the establishment of guidelines, standards and laws that affect the objectives of the association on a national, European and international level;
 - Exchanging the experiences of the members in relation to the objectives of the association;

- Interdisciplinary coordination of work on standards through important standardisation organisations); also through direct or indirect membership in these organisations;
- Presence in standardisation organisations and decision-making bodiesich; also through direct or indirect membership in these organisations, where possible; provided that the executive committee resolves it and that the members will be informed in due course thereafter.
- (4) The association may become a member of other national or international associations with similar objectives.
- (5) The financial means of the association may only be used for statutory objectives as well as for the reasonable organisation and operating expenses of the association.

§ 3 Membership

- (1) Members of the association are:
 - Ordinary members (members),
 - Sponsoring members
 - Honorary members.
- (2) Any German or international adult individuals, private companies and/or legal entities that feel connected to the aims of the association are eligible for membership.
- (3) Membership applications must be submitted in writing. The executive committee shall make decisions on membership applications. The executive committee shall decide on membership applications at its sole discretion. It shall not be obligated to justify its decision to the applicant. The decision may be made in executive committee meetings or by circulation procedure.
- (4) An appeal against a rejection by the executive committee can be lodged at the next ordinary general meeting. The executive committee shall inform the members about rejected applications at the general meeting. The general meeting may, with a majority of two-thirds of all cast votes, decide that the applicant be admitted. The executive committee can make a statement prior to the vote.
- (5) The general meeting may, upon suggestion of the executive committee, appoint distinguished experts and other persons who have outstandingly promoted the association's objectives as honorary members.
- (6) In accordance with these articles, sponsoring members shall only have limited membership rights and obligations.
- (7) Membership shall end upon withdrawal, exclusion or deletion from the member list, in addition to death and dissolution as a legal entity or removal from the commercial register. In the event of insolvency proceedings

- against a member, membership may be maintained for the duration of the insolvency proceedings with the permission of the executive committee.
- (8) Membership can be terminated December 31 of each year (end of fiscal year) by registered letter, with three months' notice. The notice of termination must be addressed to a member of the executive committee. Fees shall not be refunded.
- (9) Notices of resignation submitted by private companies or legal entities must be accompanied by evidence of power of representation.
- (10) Members can be excluded from the association with immediate effect with due cause by three-quarter majority decision of the executive board. Important reasons include, in particular:
 - Damage to the interests of the association
 - Non-payment of membership fees and charges levied despite two reminders; exclusion due to non-payment may only be resolved two months from the date of the second reminder, provided that this reminder included threat of exclusion. The member in question must be informed of the executive committee's decision concerning the exclusion.

Before a decision is taken concerning exclusion due to damage to association interests, the executive committee must give the member in question the opportunity to present an oral or written statement. The decision of the executive committee must be justified in writing and sent to the member. The member can lodge an appeal against the decision to the general meeting. Within one month of receipt of the notification, the member may submit a written request to the executive committee that the members decide on the exclusion in the next general meeting.

- If an appeal is lodged, membership shall remain until the general meeting has come to a decision. The member in question effective may not contribute to the decision concerning his/her exclusion.
- (11) Rights arising from membership (particularly to association assets) shall expire upon termination of membership. Termination of membership shall not release the former member from his/her outstanding obligations towards the association.

§ 4 Membership fee

(1) Members must pay an annual membership fee. The annual subscription must be paid in advance for each business year. This also applies for the first year of membership. The assessment of the annual fee (including a possible scaling of contributions) shall be decided by the general meeting upon suggestion of the executive committee. The details shall be determined by fee regulations adopted by the general meeting.

- (2) In the event of premature termination of membership, fees shall not be reimbursed.
- (3) In accordance with this regulation, honorary members shall be exempt from fees of any kind.

§ 5 Rights of members

Members are entitled to

- Participate in general meetings, forward motions and exercise their voting rights, particularly in elections;
- Request information and counsel, where feasible, from the association on issues concerning the objectives of the association.

§ 6 Bodies of the association

Bodies of the association are:

- The general meeting,
- The executive committee as board in accordance with Section 26 German Civil Code (BGB) and
- The board of management, insofar as is appointed.

§ 7 Board of management

- (1) If the association maintains a board of management, its duties shall be regulated by a set of by-laws ("By-laws of the board of management"), which must be adopted by the executive committee.
- (2) The board of management shall be appointed by the executive committee with a two-thirds majority. The board of management may only be dismissed by the two thirds majority of the executive committee. As a member of the executive committee, the managing director is excluded from this decision; as a member of the executive committee, the vote of the managing director shall not be counted in the decision.
- (3) The executive committee appoins a deputy managing director by unanimous decision. In other respects, regulations concerning the appointment and dismissal of the managing director shall apply.
- (4) The managing director is subordinate to the executive committee; he/she must execute the decisions of the executive committee and the general meeting and must provide the executive committee with suitable suggestions for achieving the objectives of the association.
- (5) The managing director shall be engaged by written agreement, which stipulates duties, authority, remuneration and duration of the contract.

§ 8 Representation

The association shall be represented by the person oder chairperson of the executive committee and one other member of the executive committee.

§ 9

Executive committee of the association and election of the executive committee

- (1) The executive committee shall consist of the chairperson and four deputy chairpersons and the managing director, if applicable. The executive committee shall be authorised to co-opt up to further members by unanimous decision.
- (2) Only association members and persons nominated by members (e. g. the managing director of the member company in the event of legal entities) may be elected to the executive committee (e. g. in the case of legal entities the managing directors of the corporate member). This regulation shall not apply to the managing director as a member of the executive board.
- (3) If a member retires from the association, all persons associated with this member or nominated by this member must also step down from the executive committee and/or other association bodies.
- (4) The members of the executive committee shall conduct their work personally and on a voluntary basis. They shall be entitled to reimbursement of the reasonable expenses incurred by them. Re-election is permissible. Proxies are not permitted. The contractual provisions of the managing director as a member of the executive committee remain unaffected.
- (5) The members of the executive committee shall be elected by the general meeting for a term of three years. However, they shall remain in office beyond their term of office until the executive committee is re-elected. If an elected member of the executive committee decides to retire prematurely, the executive committee shall co-opt a successor to serve out the remaining term of the retired member. This regulation shall not apply to the managing director as a member of the executive board.
- (6) The filing of a lawsuit by the association requires a decision of the general meeting adopted by a two-thirds majority. This shall only exclude the judicial recovery of outstanding membership fees, contractual disputes and industrial disputes, which the board of management can perform within normal business operations with the approval of the executive committee.
- (7) In important administrative matters which are to be submitted to the General Assembly for decision, but for which it is not possible to wait until such an assembly will convene, the Chief Chairperson alone or the Co-Chairpersons jointly shall be entitled to act on their own for the time being within the framework of the Rules of Procedure, but shall be obliged to inform the

Executive Committee in writing without delay and to report on this at the subsequent general Meeting.

§ 10

Responsibility of the executive committee

- (1) The executive committee shall elect one chairperson or two co-chairpersons, from among the members of the executive committee, by a simple majority and for the duration of its mandate.
- (2) The executive committee shall be responsible for all concerns of the association, unless they have been delegated to another body of the association by these articles. Details, particularly meetings and decisions of the executive board are regulated by a set of "By-laws concerning the work of the executive committee" adopted by the general meeting.

§ 11 General meeting

- (1) The general meeting is the highest body of the association.
- (2) The ordinary general meeting shall be held annually and shall be convened by the Board.
- (3) The executive committee must convene an extraordinary general meeting if
 - The interests of the association require it or
 - A minority of members constituting at least a fifth of all votes requests this in writing, stating the reasons.
- (4) The general meeting is not public.
- (5) Each member has one vote in general meetings.
- (6) Sponsoring members and honorary members are not entitled to vote, particularly not in elections.
- (7) Another member may be authorized to exercise voting rights informally and in writing. The authorisation may be granted for several general Meetings. The authorization must be handed over to the Presidium Board before the start of the General Meeting.
- (8) The executive committee shall the venue of the general meeting, unless a venue was chosen at the last general meeting.
- (9) General meetings may also be held digitally on the Internet (virtual procedure) using the virtual procedure (i.e. without the members being present together at one location) in accordance with the provisions of these Articles of Association and the Election Rules. In the virtual procedure, neither the joint presence of the members at one location nor the simultaneous casting of votes is required.

§ 12 Responsibility of the general meeting

The general meeting shall decide on:

- The election of executive committee members (with the exception of the managing director),
- The election of the auditor,
- The exoneration of the executive committee and the managing director,
- The budget for the following fiscal year,
- The sum and method of charging membership fees,
- Honours
- Resolutions on amending the articles of association and dissolution of the association:
- Resolutions on rejected membership applications and appeals against exclusion decisions taken by the executive committee;
- Appointment of honorary members on the suggestion of the executive committee;
- Approval of the by-laws of the executive committee and/or board of management;
- All other issues whose resolution is delegated to the general meeting by law, these articles or decision of the executive committee.

§ 13 Convocation of the general meeting

- (1) The executive committee shall convene the general meeting by letter or electronically e.g. by email or fax, at least one month prior to the general meeting. Its invitation must also state whether the General Meeting will be held in person or virtually. The agenda proposed by the executive committee must also be disclosed.
- (2) The notice period shall begin on the day after the letters of invitation are sent. The letter of invitation shall be considered delivered if it is sent to the address physical or email last provided in writing by the association member.
- (3) Any member may submit a written amendment to the agenda to the executive committee no later than two weeks prior to the general meeting. The chairperson of the meeting must announce the amendment at the start of the general meeting.
- (4) The general meeting shall decide on motions to amend the agenda that are lodged during the meeting.
- (5) In the virtual procedure the following applies additionally: The chairperson shall provides each member with at least one week's notice of the access data by e-mail before the commencement of the meeting. Access to a secure and pre-tested platform must be possible without further obstacles via the Internet and must be secured by password (login).

§ 14 Resolutions of the general meeting

- (1) The general meeting is conducted by the chairperson of the executive committee, or by a member of the executive board if he/she is unable to attend. If both persons are unable to attend, the general meeting shall appoint a meeting from within its number.
- (2) The general meeting may decide on amendments to the agenda.
- (3) Unless otherwise stipulated in these Articles, the general meeting shall adopt resolutions by simple majority of valid votes cast. Abstentions shall be considered invalid votes.
- (4) Abstentions shall be deemed invalid votes. Voting shall take place by show of hands unless the election regulations or these Articles of Association (in particular for the virtual procedure) provide otherwise.
- (5) A majority of two thirds of the valid votes cast is required to amend the articles of association.
- (6) The meeting of the members has a quorum, if at least one third of all members of the association entitled to vote (if necessary virtually) is present. If the convened general meeting does not constitute a quorum, a further general meeting shall be held immediately thereafter at the same location (or virtually) and with the same agenda, which shall constitute a quorum irrespective of the number of members present or represented (or virtually). This must be pointed out in the invitation to the general meeting.
- (7) The chairperson of the meeting shall appoint a secretary to take minutes of the meeting. The decisions of the general meeting must be recorded in the minutes, which must be signed by the respective secretary and a member of the executive board.
- (8) The general meeting shall determine the election regulations.
- (9) In the virtual procedure, the aforementioned provisions shall apply with the following provisos:
 - a) Voting shall take place in electronic form in the meeting if it is ensured that the software of the meeting platform enables each member voting in electronic form to cast his or her vote in a secure and traceable manner. This electronic voting or the software of the meeting platform used for this purpose must satisfy all legal requirements (also with regard to any non-open (i.e. secret) voting).
 - b) If the virtual procedure takes place by video conference, the Executive Board may provide for voting by show of hands instead of the procedures in subparagraph (a), unless another form of voting is required under the election regulations.
 - c) The procedure referred to in this clause 9 and in the Election Regulations must be explained by the election officer to the members in writing (e. g.

by leaflet) in due time before the meeting and respond to about the procedure. Further details are set out in the election regulations.

§ 15

Documentation of the adoption of resolutions at the General Meeting of Members

The resolutions of the general meeting must be signed by the chairperson of the meeting for evidentiary purposes. Virtual votes in accordance with Sec. 14 para. 9 above must be recorded and printed out as evidence for this purpose. The place and time of the meeting as well as the respective voting result determined by the election officer must be recorded. The minutes shall be made available to all members.

§ 16 Project groups

- (1) The association can set up project groups to promote the objective of the association and the related interests of the members.
- (2) Further specifications are regulated by the executive committee.
- (3) The project groups shall report to the general meeting on their activities. This can also be done by the board.

§ 17 Accounting and cash audit

- (1) The management must keep exact accounts of the expenses and revenues of the association. The management may delegate this task to a tax adviser/auditor.
- (2) The general meeting shall elect two auditors each for a term of three years. These auditors shall examine the business records and submit their report at the first general meeting after expiry of the fiscal year. Re-election is permitted.

§ 18 Dissolution of the association

- (1) The dissolution or merger of the association shall be decided by a general meeting convened expressly for this purpose with a three-fourths majority of the members present. It shall also decide on the appropriation of association assets that are reserved for tax-privileged purposes.
- (2) Unless the general meeting decides to the contrary, the two co-chairpersons, or if only one chairperson ist elected this chairperson together with the deputy chairperson shall be jointly acting liquidators.

§ 19 Legal status

- (1) These articles of association are subject to German law.
- (2) Sole venue for disputes in connection with these articles of association is Berlin.

§ 20 Closing Article

The above Articles of Association were amended by resolution of the General Meeting on March 25, 2021.

Rules of Procedure Executive Board ("Board")

in force as of March 26, 2021

The general assembly approves the following rules of procedure adopted by the board in accordance with Section 10 of the Articles of Association:

§ 1 Composition and Management

The board consists of a chairperson (or the chairperson and a co-chairperson) and three or four deputies. The chairperson (or the chairperson together with the co-chairperson) leads the board in terms of a cooperative leadership style. The board as a whole bears joint responsibility for its decisions. The chairperson and another member of the board (including the co-chairperson) represent the association as a legal person (§ 8 of the Articles).

§ 2 Time and Venue

The date and place of the board meetings are determined by the chairperson or one of the two chairpersons (or by a deputy if they are unable to attend) in consultation with the other board members. Board meetings are preferably and regularly held virtually. Their scheduling should have a lead time of at least 10 days.

§ 3 Extraordinary meeting and passing of resolutions

- (1) An extraordinary board meeting is to be called by the chairperson oder the two chairpersons if two board members so wish. In this case, an invitation must be send at least 4 day in advance.
- (2) In urgent cases, board resolutions can be passed audio / visual or in writing by circulation. However, this presupposes that the Executive Board members have received the formulated resolution proposal with any explanations / documents in writing, that a reasonable period of time is given to reply and that no Executive Board member objects to this form of resolution. Oral voting must be confirmed immediately in writing, if possible, by email, by each member of the Executive Board.

§ 4 Agenda

Each board member submits proposals for the agenda to the chairperson no later than 10 days before a meeting for his department. Appropriate table templates, which are assigned to the minutes, must be attached for the items on the

Rules of Procedure Executive Board ("Board")

agenda. If possible, documents that are to be distributed should be enclosed at the same time. Motions received later or made during the meeting can be treated as "urgent motions". Urgent motions require the majority approval of the board members present for approval.

§ 5 Quorum

- (1) The executive board has a quorum if at least three members are present. The chairperson presides the meeting, and if he is unable to attend, one of the deputies.
- (2) The executive board of directors passes its resolutions with a simple majority. In a tie vote, the chairperson shall be decisive. If there are two chairpersons, and this results in a tie, the vote of the senior member of the board decides.

§ 6 Portefolios

- (1) The board of directors is responsible for the consultation and coordination of the association's topics. The chairperson if he is prevented from doing so, his deputy is responsible for the representation and communication of the interests of the members to the outside world.
- (2) The areas of competence and responsibility within the board are regulated by the board pursuant to its own responsibility.

§ 7 Cooperation of the board members

Each board member is obliged to inform his board colleagues in due time about all significant events within his area of responsibility of which he is aware. This is usually done online and in summary as an oral report on the occasion of a board meeting. Decisions or developments that must be traceable later (e.g. for billing purposes) are recorded in the form of memos and made available.

§ 8 Dissenting opinion and right of veto

If no consensus on an association topic can be reached in the board, at the request of at least one board member, his dissenting vote will be communicated along with explanations of the consequences if his interests are not taken into account. If the dissent concerns a vital interest of a member, the board and the association as a whole will not take a position on this issue.

Rules of Procedure Executive Board ("Board")

§ 9 Confidentiality

- (1) The deliberations of the board meetings and board information are confidential. In particular, communications about statements made by individual members of the Board of Management, about the vote tally and the content of the minutes are not permitted without the authorization of the Board of Management.
- (2) The board meetings are not public. However, the board can invite other people to attend a meeting if no board member objects.
- (3) The data protection declaration posted on the homepage is supported by the board members and applies accordingly to the work of the board.

§ 10 Minutes

Minutes are kept of each meeting within a period of no later than one week after the deadline and made available to all board members. Change requests must be communicated in writing to the person taking the minute within one week counted from the receipt of the first copy. If no change requests are received within this period, the minutes are considered approved.

§ 11 Agents

The board can appoint representatives to carry out special individual tasks. An appointment ends with the term of office of the board. Dismissals are possible at any time without giving reasons. Agents have no voting rights on the board.

Rules of Procedure Project Groups

The general assembly approves the following rules of procedure in accordance with Section 16 (2) of the Articles of Association:

§ 1 Goals

- (1) The board of directors can set up project groups to promote the purpose of the association and the related interests of the members.
- (2) Only a representative appointed by a full APWPT member can become the leader of a project group.

§ 2 Definition of the project groups

The board decides on the definition of project groups.

§ 3 Competence / Responsibility

- (1) The board appoints suitable leaders of the project groups.
- (2) The work of the project group is organized by the named project group leader. To fulfill his task he receives support from the board. The project group leader coordinates himself regularly with the other project group leaders (insofar as they have already been named or are still active) with regard to the goals, dates and schedule of his project group. Conflicts or decisions to avoid overlapping of the task areas of the project groups or foreseeable conflicts must be reported to the board within 14 days and will be decided by it.
- (3) The project group leader reports regularly to the board and the general meeting about the activities of the project group.

§ 4 Workflow of the project groups

- (1) Before the commencement of any work, the respective project group, after considering the suggestions of the respective project group leader, agrees on the scope of work and the workflow for the working period up to the next general meeting.
- (2) The work of all project groups takes place exclusively in coordination with the board.

Rules of Procedure Project Groups

- (3) The project group leader reports regularly to the board and the general assembly on the status of the work.
- (4) The project group leader can, if the board agrees, temporarily involve external resources (e.g. experts) in the work of the project group. All costs, expenses or commitments that may arise for the association must be coordinated and approved in advance by the board.
- (5) Each project group leader monitors the maintenance of the confidentiality of the information exchanged in the project group or available to the group as its leader (e.g. by marking or blackening the members' business secrets) and advises the group members of the validity of the association's data protection notice (www.apwpt.org).

Rules of Procedure For Elections

§ 1 Scope

These rules of procedure for elections apply exclusively to the election of the board in accordance with Section 9 and the auditors in accordance with Section 17 of the Articles of Association.

§ 2 Election Principles

- (1) Voting takes place by postal vote or in a virtual process / electronic form through a secure and tested electronic online vote system an electronic voting platform with an access code that is accessible to the members. The board decides which of the two voting forms (postal vote or virtual procedure / electronic form) is to be used. The elections take place according to the time periods in the Articles of Association.
- (2) All full members who have paid their membership fees on election day are entitled to vote. If the member is a partnership or a legal person, it shall inform the board in writing in due time before the vote or at the latest when the vote is cast, who is entitled to vote.
- (3) The right to vote is not transferable to another member.
- (4) All members who have paid their membership fees are entitled to be candidates. The candidate must agree to the candidacy.
- (5) Supporting members and honorary members are not entitled to actively vote. Supporting members and honorary members may, however, stand for candidates and be elected.

§ 3 Composition of the electoral board

- (1) The incumbent board appoints a two-member electoral board with a simple majority six months before the election. The board also determines which of the two will lead the election (election supervisor).
- (2) If a member leaves the electoral board, the board appoints a substitute member with a simple majority.
- (3) Only those who do not stand for election to the board or the auditor can become a member of the electoral board.

§ 4 Tasks of the electoral board

- (1) The electoral board is responsible for the proper preparation, the determination of the election day and the implementation of the elections. It can call on election workers for support. These may not be members of the current board, auditors or candidates.
- (2) The election committee is responsible for examining and processing a statutory objection to the election.
- (3) The activity of the electoral board ends one month after the announcement of the election results if no objection has been made.

§ 5 Preparation of the election

- (1) No later than twelve weeks before the election day, all members will be informed in a suitable manner, but above all in a member email, about the date of the election and requested to submit election proposals for candidates, setting a deadline. The candidates should introduce themselves with an application text that will be published within the association.
- (2) The electoral board checks whether the candidates have agreed to take on an office and meet the requirements set out in the Articles of Association.
- (3) After the examination, the electoral board publishes the names and positions of the candidates and their application texts / photos in the members area of the APWPT and informs the members of this in a member email.

§ 6 Conducting the online voting

- (1) If the election takes place in virtual / electronic form (ie as "online voting"), the members entitled to vote will receive the election documents by email from the election supervisor two weeks prior to the election date at the latest.
- (2) The online election is organized by the electoral board and tested in advance. A secure and tested electronic voting tool is to be used, which complies with the provisions of the articles of association and the relevant legal requirements. The voting tool must ensure that the members can vote individually and (if necessary) secretly in the online session at the same time per ballot and that the result is automatically and anonymously displayed to the electoral board.

§ 7 Implementation of the postal vote

- (1) If the election takes place by postal vote, the members entitled to vote will receive the election documents by mail, but no later than six weeks (date of dispatch) before the election date.
- (2) The postal voting documents consist of the ballot papers for the election of the board and the cash auditors and a sealable, opaque voting envelope as well as a return envelope and a leaflet marked with the member's name. The leaflet contains the necessary information about the correct implementation of the election.
- (3) For the return, the ticked voting slips must be placed in the voting envelope. This envelope must be sealed and placed in the return envelope with the signed information sheet and sent to the association's office.
- (4) The return must be made by the deadline specified in the information sheet. They must be received by the election officer by 6 p.m. on this day. Documents received after this will not be taken into account.
- (5) The incoming return envelopes must be stamped with the receipt stamp and placed unopened in a sealed container (ballot box).

§ 8 Counting the ballots

- (1) The votes cast are counted by the electoral board or, in the case of online voting, automatically under the supervision of the electoral board.
- (2) To count the votes of a postal vote, the ballot papers are removed from the ballot box and checked for validity under the supervision of the electoral board.
- (3) Invalid and not clearly valid ballot papers for a postal vote must be submitted to the electoral board for further examination and decision.
- (4) The votes of a postal vote are to be counted and assigned to the respective candidates in the ballot.
- (5) The five candidates with the most valid votes are elected for the board.
- (6) The candidates with the most valid votes are elected for the office of the two cash auditors.
- (7) If two or more candidates have the same number of votes, the general assembly decides with a simple majority. The candidate who was not elected is then placed on the next place in the ranking.
- (8) The electoral board draws up minutes of the election process to be signed by both members. The minutes must contain: the number of members entitled to vote, the number and validity of the votes cast, the place, date and time of the counting, the result of the election.

Rules of Procedure For Elections

§ 9 Voting principles

- (1) In the case of online voting, voting takes place via the electronic voting platform / online voting tool or, in the case of postal voting, by ticking the box on the voting slip.
- (2) Each member entitled to vote has five votes for the election of the board of directors.
- (3) Each member entitled to vote has two votes for the election of the auditors.
- (4) Voting is also valid if fewer votes than possible are cast.
- (5) Voting is invalid if
 - a) In the case of postal voting, the return envelope does not contain a voting letter.
 - b) in the case of postal voting, the preprinted ballot papers issued by the electoral board were not used,
 - c) in the case of postal voting, the ballot papers contain additions,
 - d) It is not clear to the electoral board who the voter wanted to vote for.

§ 10 Announcement of the election results

The election result will be announced during or before the general meeting. In addition, all results are published by email to all members or in another suitable manner.

§ 11 Objections and justifications

- (1) Every member entitled to vote can appeal against the validity of an election within two weeks of the announcement of the election result.
- (2) The objection must be justified and submitted in writing to the electoral board. The address is the association's headquarters.
- (3) The electoral board must decide on the admission and the justification of an objection within a further two weeks. If it allows the objection, this decision must be announced within three days. If electoral board declares the election to be invalid, it must be repeated within a reasonable period of time.